



c/o Mrs D Heppell: Email: clerk.westmeon@parish.hants.gov.uk

MINUTES OF THE WEST MEON PARISH COUNCIL MEETING HELD ON 13th MAY 2019 AT 7.30PM IN WEST MEON VILLAGE HALL

THOSE PRESENT: Cllrs J Nicholson (Vice Chair), A Trenchard, N Wortley, and C Adams.

BY INVITATION: City Cllr L Ruffell (until 7:50pm).

APOLOGIES: Cllrs C Waller, G Silk, County Cllr R Huxstep and City Cllr H Lumby.

IN ATTENDANCE: Mrs D Heppell (Clerk).

MEMBERS OF THE PUBLIC: 0 members of the public.

Wmpc 1692 **DECLARATIONS OF INTEREST**

Members were reminded of their responsibility to declare any personal or prejudicial interest which they may have in any item of business on the agenda. None were declared.

The Vice Chair advised that Cllr Waller had stepped down from the position of Chairman, but will remain as a Councillor. The Parish Council would like to thank Cllr Waller who was the Chairman for the past 7 years and for the all the leadership and work he had done on behalf of the Parish Council and the support he had given to the local community.

Wmpc 1693 **ELECTION OF CHAIRPERSON 2019/20**

It was proposed by Cllr Nicholson and seconded by Cllr Adams that Cllr Trenchard be the interim Chairperson for 2018/19. This was unanimously **agreed**.

Wmpc 1694 **ELECTION OF VICE CHAIRPERSON 2019/20**

It was proposed by Cllr Adams and seconded by Cllr Trenchard that Cllr Nicolson be the Vice Chairperson for 2018/19. This was unanimously **agreed**.

Wmpc 1695 **APPROVAL OF STANDING ORDERS FINANCIAL REGULATIONS**

The WMPC standing Orders and Financial Regulations were approved.

Wmpc 1696 **MINUTES OF THE LAST MEETING**

The Minutes of the Parish Council Meeting on 2nd April 2019 were **approved**.

Wmpc 1697 **MEETING OPENED TO THE PUBLIC**

The Chairman opened the meeting to the public but there were no issues arising.

Wmpc 1698 **CITY COUNCILLOR RUFFELL**

Cllr Ruffell reported of the changes in positions since the recent elections, which would be formalised by the next WMPC meeting.

Cllr Adams advised of problems with assisted bin collections at the bungalows at Long Priors, which should be the same as Doctor's Lane. Cllr Ruffell advised that he would report this issue. Also Cllr Ruffell advised he would chase up the issue of condensation in the garages at Long Priors.

The Chairperson thanked Cllr Ruffell for attending.

Wmpc 1699 **CLERK'S REPORT**

The Clerk's report had previously been circulated and was noted by the Parish Council.

The Internal Auditors have inspected accounts, and the external audit accounting submission papers will be brought to the next meeting on 4th June 2019 for agreement.

Grants allocation amounts were agreed with the Internal Auditor for 2019/2020 financial year based on the electoral roll and is £5,196.80. Grants requests are encouraged at the beginning of the financial year.

A Financial Review and Risk assessment are due and a date has been agreed with auditor for September at a cost of £125.00. Issues to be covered are Risk assessment, Play area inspection banking and financial review. This was **agreed** by the Parish Council

The Clerk advised that Wicksteed had carried out the wet pour repairs to the swings at the recreation area.

Wmpc 1700 **ELECTION OF WORKING GROUPS STRUCTURES AND MEMBERS**

West Meon Parish Council Working Groups 2019-20

Finance & Administration

- Finance – Cllrs Nicholson, Adams
- Budget/Future Expenditure/Grants – Cllr Nicholson
- Clerk HR - Cllr Trenchard

Planning

- Planning Applications - Cllrs Waller, Trenchard
- Strategic Planning/SDNP – Cllr Silk
- VDS Enhancement - Cllrs Trenchard, Waller

Highways and Transport

- Cllr Waller

Environment

- Recreation Ground - Cllrs Waller, Wortley
- Rights of Way/Footpaths – Cllrs Silk, Wortley
- Meon Valley Trail – Cllrs Silk, Wortley
- River - Flooding – Cllrs Waller, Silk, Wortley

Community

- Local Authority Housing – Cllr Adams
- Disabled and Elderly – Cllr Adams

Communications

- Parish News – Cllr Nicholson
- Website – Cllrs Adams, Nicholson
- Walks Leaflets – Cllr Adams

Appointment to Outside Bodies

- Village Hall Committee – Cllr Adams
- West Meon & Warnford Sports Club – Cllr Waller
- Hampshire Association of Local Councils (HALC) – Cllr Trenchard

Community Liaison Representatives

- Touchet Trust - Malcolm Edwards
- Footpaths and Rights of Way - Martin Cowell
- Village Shop Committee – Cllr Trenchard
- Highways – David Compton
- Bob Russell Trust – Cllrs Trenchard, Waller

TO RECEIVE WORKING GROUPS

Wmpc 1701 **PLANNING**

- i) SDNP/19/01164/LIS and SDNP/19/01341/HOUS Warnford Corner Alton Road West Meon Petersfield Hampshire GU32 1JG. Extension of existing cottage to provide improved kitchen dining area and utility, together with provision of third bedroom and family bathroom.
It was **agreed** that **OBJECTIONS** be raised on the following grounds; The proposed extension is not in-keeping with the design of the original house, and the original design which wasn't set back is preferred. The property is sited in a prominent position in the village and it would adversely affect views into the village, contrary to the West Meon Village Design Guide.
- ii) SDNP/18/04696/FUL Brooklyn Lynch Lane West Meon Petersfield Hampshire GU32 1LT Proposal: (Amended Plans) Demolition of existing bungalow and erection of 3 one and a half storey cottages. Previous **OBJECTIONS** still stand.
- iii) SDNP/19/01694/FUL Court Farm Lippen Lane West Meon Hampshire SO32 1JE Proposal: Change of Use of Unit 1, Court Farm from its existing use as animal food storage to a cider brewery site for Meon Valley Cider. **NO OBJECTIONS** raised
- iv) SDNP/19/02267/HOUS Meadow House East End West Meon GU32 1LS Proposal: Feather edged oak boarding to replace vertical tiles. **NO OBJECTIONS**.

Wmpc 1702 **FINANCE AND ADMINISTRATION**

The date for the Listening Post was deferred.

The Village Hall have asked if the Parish Council will support purchasing a defibrillator for the Village Hall and Sports Club. The Parish Council agreed they would pay a third of the costs and that it would be best sited at the side of the Sports Club.

Cllr Wortley gave information on the quote he had received for the outdoor gym and the type of equipment required. It was **agreed** that a figure of £7,000 could be given towards the project but with £2,000 of it being open space funding.

Cllr Trenchard advised that she had attended the Village Shop Committee and that the village shop AGM is to be held on 15th June 2019. The grant request from the Village Shop for £500 towards improvements to the retail area was **unanimously agreed**.

Wmpc 1703 **HIGHWAYS AND TRANSPORT**

The Parish Council discussed problems with potholes on Station Road, Storeys Meadow and Lippen Lane. Cllr Wortley agreed he would report these to the HCC website.

Schedule of Payments

Date 13th May 2019

Ch 300519 Mr J Ulph Firework Grant	£500.00
Ch 300520 West Meon and Warnford Sports Club Grant	£500.00
Ch 300521 H Town Ballet Grant	£70.00
Ch 300522 WM PCC Grant Railings	£500.00
Ch 300525 HCC Lighting	£463.38
Ch 300526 Mr P Anderson VDS Posters	£36.00
Ch 300527 Mr P Anderson printing costs	£8.40
Ch 300528 Fair Account	£100.00
Ch 300529 Room hire/refreshments Sports Club £92.00/ £21.25	£113.25
Ch 300517 D Heppell salary	
Ch 300518 Expenses Clerk	£47.71

Wmpc 1704 **COMMUNITY, HOUSING AND RECREATION**

Cllr Wortley reported on scratches to the surface of the outdoor table tennis table. Cllr Trenchard advised she will try to clean and remove these.

Cllr Wortley gave information on the quote he had received for the outdoor gym and the type of equipment required. It was **agreed** that a figure of £7,000 could be given towards the project but with £2,000 of it being open space funding and two further quotes should be sought.

Wmpc 1705 **ITEMS TO BE CONSIDERED AT THE NEXT MEETING**

Listening post, Outdoor gym, Village Design Statement, End of year accounts.

Wmpc 1706 **DATES OF NEXT MEETINGS**

Tuesday 4th June and 2nd July 2019, all in the Village Hall.

Meeting finished at 8.55 pm

Chair

Appendix A

West Meon Parish Council City Councillor Report May 2019

Hampshire County Council Divisional Report for West Meon Parish Council

Hampshire's Household Waste Recycling Centres (HWRCs) Permit Scheme. Householders using pick-ups, vans, or 'large trailers' to dispose of domestic rubbish will have to pay from June. Residents who use vans, pick-up trucks or tow 'large trailers' to take their household or garden rubbish to the tip will have to pay in future. The County Council has decided that from 1st June 2019, residents wishing to use 'larger vehicles' to transport their domestic waste to Hampshire's household waste recycling centres will have to make sure they are registered and pay for a permit. The permit will cost £15 and will be valid for 12 months or 12 visits and provides access for vans and larger vehicles at any of the 24 HWRCs across

Hampshire.School Meals Price Increase. It has been agreed that the price for a two course, hot school meal will rise by 4.3% in September 2019, from £2.30 to £2.40. The revised charge reflects inflationary pressures associated with food costs and staff pay which rose by 6.4% in April 2019, when the hourly pay rate for catering assistants was increased nationally.

Over 90% of the cost of a school meal covers food and staff costs, with related overheads accounting for the remainder .Supplying school meals at cost, keeps the price as low as possible for Hampshire families and ensures they receive value for money.

"Campaigners look to Quiet Lanes. Campaigners fighting plans for 100 homes in the green belt are investigating whether their quiet neighbourhood could be protected with special status. Residents in Pennington are looking at gaining Quiet Lanes designation in response to New Forest District Council proposing to allocate land for major housing development between Ridgeway Lane and Lower Pennington Lane. The status, available under government regulations, cannot bar vehicles from using the route but would instead prioritise local policy to protect the peaceful character of the area. If approved by Highways Authority, Hampshire County Council, it could introduce speed limits.

Get vaccinated to protect and save lives. Raising awareness of the importance of vaccines in saving lives and protecting health was the focus of European Immunisation last month. Hampshire County Council is urging people to protect themselves, their families and the wider community by taking up their routine vaccinations when invited to by their GP. At a time when some countries in Europe and worldwide are witnessing measles outbreaks, the campaign, led by the World Health Organisation, aims to drive home the message to "prevent, protect and immunise" amongst parents and caregivers, health care professionals, policy and decision-makers, and the media. Since the introduction of vaccinations, they have saved millions of lives.

Council issues warning about ticks. Residents are urged to be "tick aware". Hampshire County Council's warning residents over the dangers of ticks and urging residents to be careful especially when walking in wooded areas. The tiny insects, which can transmit bacteria, such as Lyme disease, can be found throughout the year but are most active between spring and autumn. They are typically found in woodland, grassland, moorland or heathland but are also found in urban parks and gardens. Now HCC has issued a series of advice to walkers in areas known to have a high tick population such as the New Forest. Residents are urged to wear appropriate clothing (long-sleeve shirt and trousers tucked into your socks) and use an insect repellent.

Cllr Roger Huxstep Member for Meon Valley Division 13th May 2019