



West Meon Parish Council

c/o Mrs D Heppell Email: clerk.westmeon@parish.hants.gov.uk

NOTICE OF MEETING

DUE TO THE COVID 19 PANDEMIC THE ANNUAL GENERAL MEETING OF WEST MEON PARISH COUNCIL WILL BE HELD ON TUESDAY 2TH FEBRUARY 2021 AT 7:30PM VIA AN ONLINE CONFERENCE MEETING

Members are summoned to attend

Mrs D Heppell
Parish Clerk
28th January 2021

1. To receive apologies for absence.
2. Declarations of interest.
3. To receive the Minutes of the Parish Council meeting of 12th January 2020.
4. Election of **Chairperson** 2021/22.
5. Election of **Vice Chairman** 2021/22.
6. Approval of Standing Orders, Financial Regulations.
7. To open the meeting to members of the public who have registered, to enable them to address questions to Parish Councillors, and to City and County Councillors, if present.
8. To adjourn the meeting and invite County Councillor Huxstep to address the meeting.
9. To adjourn the meeting and invite City Councillors Ruffell and Lumby to address the meeting.
10. Clerk's Report.

11. Election of Working group structures and members

Finance & Administration

- Finance
- Budget/Future Expenditure/Grants
- Clerk Human Resources

Planning

- Planning Applications
- Strategic Planning/SDNP
- VDS Enhancement

Highways and Transport

- Highways and Transport

Environment

- Recreation Ground

- Rights of Way/Footpaths
- Meon Valley Trail
- River - Flooding

Community

- Local Authority Housing
- Disabled and Elderly

Communications

- Parish News
- Website
- Walks Leaflets

Appointment to Outside Bodies

- Village Hall Committee
- West Meon & Warnford Sports Club
- Hampshire Association of Local Councils (HALC)

Community Liaison Representatives

- Touchet Trust
- Footpaths and Rights of Way
- Village Shop Committee
- Highways
- Bob Russell Trust

12. To receive Working Group Reports:

Finance and Administration

- a) Bus shelter Progress
- b) ¾ year Audit
- c) Schedule of payments

Highways and Transport

- d) Damage to flint wall on Church Lane
- e) Potholes

Community, Housing and Recreation

- f) Beech Tree Station Road HCC and Holm Oak Church lane
- g) Lease agreements and valuations with Village Hall and Rifle Club
- h) Parish News

Planning

- i) Appeal Lion Hill House Reference SDNP/20/03665/FUL SDNP meeting 25th February 2021

13. To ratify payments made by the Chairman since the date of the last meeting

14. Items to be considered for the next meeting.

15. Dates of next meetings: Tuesday 2nd March 2021, Tuesday 13th April 2021, Tuesday 4th May 2021, Tuesday 1st June 2021, Tuesday 6th July 2021. All online meetings until further notice.